

SERVICE LEVEL AGREEMENT

BETWEEN

THE PUBLIC DEFENDERS

AND

THE LEGAL AID COMMISSION OF NEW SOUTH WALES

AND

THE DEPARTMENT OF JUSTICE

FOR THE PERIOD 1 JULY 2015 TO 30 JUNE 2016

This agreement is made on _____ 2015 between the Legal Aid Commission of NSW, the Public Defenders and the Department of Justice.

1 Preamble

- 1.1 The Legal Aid Commission of NSW (hereinafter referred to as “Legal Aid NSW”) is the principal entity briefing the Public Defenders. The Public Defenders are the primary source of counsel’s services to Legal Aid NSW in indictable matters. The Department of Justice is the funding body for the Public Defenders. It is expedient from time to time to record the mutual obligations arising from the relationship that exists between these entities as agreed to in this document.
- 1.2 The parties recognise that Legal Aid NSW and the Public Defenders are independent and complementary providers of legally aided representation with a common commitment to providing competent, high quality advocacy and advice for indigent persons charged before courts of criminal jurisdiction.
- 1.3 The parties agree that the Public Defenders are a scarce and valuable resource. Demand for the services of Public Defenders exceeds available resources. The purpose of this Service Level Agreement is to provide for the efficient and effective use of limited Public Defender resources in a manner mutually assessed by the parties as representing the best use of both the Public Defender resources and those of Legal Aid NSW. The parties, by this document, commit themselves, as far as is consistent with mutual efficiency, to provide equity in access to the services of Public Defenders at all levels of indictable jurisdiction in metropolitan, regional and rural New South Wales.
- 1.4 It is acknowledged that in all legally aided matters, it is a condition of the grant of aid that a Public Defender be briefed in the first instance if available.

- 1.5 All parties acknowledge the special needs of Aboriginal people within New South Wales for access to the services of Public Defenders. The parties acknowledge the separate but complementary arrangements that exist between the Public Defenders and the Aboriginal Legal Services (NSW/ACT) Limited and Legal Aid NSW. In acknowledging these relationships, the parties commit themselves to assisting the efforts of the Aboriginal Legal Services (NSW/ACT) Limited to provide quality legal services to Aboriginal people across New South Wales. Activities by the parties in this regard are to be mutually supported as being within the spirit and intention of this agreement.

2 Duration of agreement and consultation principles

- 2.1 This Service Level Agreement covers the period 1 July 2015 to 30 June 2016.
- 2.2 This Agreement will be reviewed prior to 31 May 2016 with a commitment to negotiating a further Service Level Agreement for the period 1 July 2016 to 30 June 2017 by that date.
- 2.3 The Senior Public Defender and an officer nominated by the Chief Executive Officer of Legal Aid NSW shall meet and consult on a regular basis to review the implementation of this Agreement, including allocations of Public Defenders. Changes to the priorities of work and allocations are only to be effected after consultation between the parties.
- 2.4 The parties agree to exchange such information as each may regard as necessary for the full consultation and implementation of this Agreement. To advance the processes of consultation, it is agreed that the Public Defenders shall provide figures on an annual basis as set out in Annexure A (1) and Annexure A (2).
- 2.5 Consultations pursuant to 2.3 above are to be formal and minuted. This does not preclude additional or informal consultations as may be mutually convenient.

2.6 The Assistant Secretary, Justice, Strategy and Policy Division, Department of Justice, or his/her nominee, may attend meetings as set out at 2.3 above if they so desire.

3 Priority of work and allocation of Public Defenders

3.1 For the period 1 July 2015 to 30 June 2016, the work that will be briefed is as follows:

- Supreme Court trials;
- Long, complex or high profile matters in the District Court, Supreme Court or Court of Criminal Appeal;
- Circuit work;
- Appellate work;
- Provision of services at nominated regional and metropolitan locations including the allocation of one Public Defender to Port Macquarie District Court (the terms of which are set out in a separate SLA); and
- Long or complex committal proceedings, inquests or other matters where both parties agree that representation by a Public Defender is appropriate.

3.2 During the currency of this agreement Public Defenders and Legal Aid NSW will maintain a system of briefing matters at the Parramatta Justice Precinct and Sydney District Court that ensures the best use of Public Defender resources, including providing representation in matters on short notice where possible.

3.3 It is acknowledged that while the work of Public Defenders will occasionally include Commonwealth matters, State matters should generally be given greater priority.

3.4 Representation is to be provided by the Public Defenders in a manner that is consistent with the Public Defenders' obligations to meet the order of priority areas of work in 3.1, whilst recognising the importance of appellate work. The Public Defenders will work with Legal Aid NSW to optimise

efficiency in the Court of Criminal Appeal practice. This will be achieved via consultation with the Court User Group, participation in other forums, meetings and groups as necessary.

- 3.5 It is acknowledged that in providing advices on merit in all appellate matters, a Public Defender is providing advice to Legal Aid NSW, whether directly or through an assigned solicitor who in all instances is the agent of Legal Aid NSW. In all merit cases the Public Defender tendering advice on merit is not providing legal services to a legally assisted person. Public Defenders may, subject to the ethics of the Bar, provide merit advices for more than one accused following a joint trial. The usual rules relating to conflict of interest may prevent the Public Defender who has so advised from representing one or more of the parties where aid is subsequently granted. When providing a merit advice to a private solicitor who has been assigned an appellate matter, the Public Defenders will provide at the same time a copy of that advice to Legal Aid NSW to enable it to consider the granting of legal aid in that matter. The parties acknowledge that such a practice will enhance the efficiency of the operations of Legal Aid NSW and in no way contravenes any rule of practice.
- 3.6 Annexed hereto and marked as Annexure B are schedules of allocations of Public Defenders for circuit and other work. These schedules have been agreed between the Public Defenders and Legal Aid NSW as representing the most desirable allocation of Public Defender resources, taking into account efficiency, equity of access and best use of limited Legal Aid NSW and Public Defender funds. It is agreed that the allocations may be implemented by means of directions under Section 8 (1) of the *Public Defenders Act 1995*.
- 3.7 Nothing in any of the above prevents the rotation, replacement or substitution of one Public Defender for another, provided every effort is made to meet the overall objective of service and continuity under this agreement.

- 3.8 Subject to the Attorney General's powers in such matters it is acknowledged that all reasonable steps will be taken by the Senior Public Defender to keep all funded Public Defender positions filled.

4 Funding for State-related work

- 4.1 Legal Aid NSW acknowledges that case management impacts on the criminal justice system and in particular requires earlier preparation for which Legal Aid NSW will seek assistance from the Public Defenders.
- 4.2 In support of these criminal justice initiatives, Legal Aid NSW has, on 22 June 2015, provided the following funding to the Public Defenders:
- \$403,980 (plus GST) and agrees to provide any additional increase in salary awarded by SOORT if requested, to fully fund an extra Public Defender's position.

5 Funding for Commonwealth matters

- 5.1 It is acknowledged by the parties that Legal Aid NSW receives funding from the Commonwealth Government for the provision of legal assistance in Commonwealth matters. A Commonwealth matter for this purpose means a prosecution pursuant to a Commonwealth Act generally carried out by the Commonwealth Director of Public Prosecutions.
- 5.2 Legal Aid NSW acknowledges that the Public Defenders undertake work in Commonwealth matters. The Public Defenders will continue this undertaking during the course of this agreement and agree that two Public Defenders will be made available for the conduct of such matters as required.
- 5.3 In recognition of the Public Defenders' commitment to Commonwealth matters, Legal Aid NSW has provided \$403,980 (plus GST) and agrees to further provide any additional increase in salary awarded by SOORT if requested, to continue full funding of an extra Public Defender position. It is acknowledged that Commonwealth work will be allocated across the Public Defenders. It is a condition of this extra funding being provided that

the Public Defenders' office collects and provides such data and information in relation to Commonwealth matters as may be requested by Legal Aid NSW, including the name of the client, offence type, matter type and date the matter was completed.

6 Work undertaken by the Public Defenders on behalf of Aboriginal Legal Services (NSW/ACT) Limited

- 6.1 The parties acknowledge that the Public Defenders undertake work pursuant to a separate Service Level Agreement with the Aboriginal Legal Service (NSW/ACT) Limited. Legal Aid NSW and Public Defenders will endeavour to co-ordinate the arrangements for the most efficient delivery of advocacy services and other appropriate assistance to the Aboriginal Legal Services (NSW/ACT) Limited.

7 Other Assistance

- 7.1 It is acknowledged and agreed that the Public Defenders will continue to assist and support Legal Aid NSW in the provision of legal services by:
- 7.2 The provision of *ad hoc* advice to Legal Aid NSW staff and private practitioners acting on assignment for Legal Aid NSW either by telephone or other means.
- 7.3 The early involvement of Public Defenders by provision of advice or advocacy where requested in murder committals; committals for Commonwealth offences; committals involving complex issues such as mental illness/fitness to stand trial or other complex issues; and assistance to negotiate with the Director of Public Prosecutions.
- 7.4 The provision of research material and other legal material. In recognition of this service, Legal Aid NSW has provided an amount of \$27,898 (plus GST), to fund the salary of one of the Public Defenders' Legal Research Officers for one additional working day per week for the duration of the agreement.

- 7.5 The provision of speakers and materials for continuing legal education of Legal Aid NSW staff and private solicitors undertaking legally aided matters including but not limited to MCLE training within the CBD; provision of MCLE to regional Legal Aid NSW officers at mutually agreed times and venues; the provision of speakers at the annual Legal Aid NSW criminal law conference; and attendance of Legal Aid NSW staff at the annual Public Defenders Conference or other legal education seminars provided by Public Defenders (subject to agreed numbers and costs).
- 7.6 Advice in the preparation of Law Reform submissions made by Legal Aid NSW, provided that the Public Defenders shall not be under an obligation to advise or draft submissions on Legal Aid NSW's behalf where the Public Defenders choose to make submission independently of Legal Aid NSW or advance a view with which Legal Aid NSW may not agree.
- 7.7 Providing opportunities for selected Legal Aid NSW solicitor advocates to take on the role and duties of junior counsel to assist Public Defenders with suitable trials and related matters where considered appropriate by both parties.
- 7.8 Other assistance and support as may be agreed between the parties from time to time.

8 Further work to be undertaken

- 8.1 The parties agree to undertake further work during the currency of this Agreement to develop and refine quantifiable measures of workload, efficiency and cost with a view to including these, if appropriate, in any subsequent Agreements.

9 Dispute Resolution

- 9.1 In relation to any dispute arising from the provisions of this agreement, or as a consequence of the briefing of Public Defenders by Legal Aid NSW, such disputes shall be referred for resolution to the Senior Public Defender and the Director, Crime, Legal Aid NSW.

Signed by:

Signed by:

Senior Public Defender

CEO Legal Aid NSW

who certifies he is duly authorised
to sign on behalf of the Public Defenders
in the presence of:

who certifies he is duly authorised
to sign on behalf of the Legal Aid NSW in
the presence of:

Signature

Signature

Signed by:

The Department of Justice

who certifies s/he is duly authorised
to sign on behalf of the Department of Justice
in the presence of:

Signature

LAC Service Level Agreement - Statistics

From: 01 Jul 2014 to 30 Jun 2015

	September Quarter		December Quarter		March Quarter		June Quarter		Annual
	Actual briefs completed	% of matters	Actual briefs completed	% of matters	Actual briefs completed	% of matters	Actual briefs completed	% of matters	Total
Court Work									
Children's Court	2	1%	1	1%	1	1%	4	1%	8
Coroner's Court	0	0%	2	1%	0	0%	0	0%	2
Local Court	13	8%	16	8%	10	6%	17	11%	56
Drug Court	3	2%	0	0%	0	0%	1	1%	4
District Court	77	50%	100	57%	78	55%	70	45%	325
State Parole Authority	0	0%	0	0%	0	0%	0	0%	0
Supreme Court	11	7%	16	8%	15	11%	23	13%	65
Mental Health Review Tribunal	1	1%	0	0%	0	0%	0	0%	1
CCA - Appeals	15	10%	12	7%	8	6%	12	6%	47
High Court - Appeals	2	1%	1	1%	1	1%	1	1%	5
Court of Appeal - Appeals	0	0%	1	1%	0	0%	1	1%	2
Chambers Work									
CCA - Advices	30	19%	27	15%	26	18%	23	15%	106
High Court - Advices	1	1%	1	1%	3	2%	3	2%	8
Court of Appeal - Advices	0	0%	0	0%	0	0%	1	1%	1
Grand Total	155	100%	177	100%	142	100%	156	100%	630

	September Quarter		December Quarter		March Quarter		June Quarter		Annual
	Actual briefs completed	% of matters	Actual briefs completed	% of matters	Actual briefs completed	% of matters	Actual briefs completed	% of matters	Total
Court Work - Commonwealth									
Children's Court	0	0%	0	0%	0	0%	0	0%	0
Coroner's Court	0	0%	0	0%	0	0%	0	0%	0
Local Court	0	0%	0	0%	0	0%	0	0%	0
Drug Court	0	0%	0	0%	0	0%	0	0%	0
District Court	2	67%	1	25%	5	100%	3	50%	11
State Parole Authority	0	0%	0	0%	0	0%	0	0%	0
Supreme Court	0	0%	1	25%	0	0%	0	0%	1
Mental Health Review Tribunal	0	0%	0	0%	0	0%	0	0%	0
CCA - Appeals	0	0%	0	0%	0	0%	1	17%	1
High Court - Appeals	0	0%	0	0%	0	0%	0	0%	0
Court of Appeal - Appeals	0	0%	0	0%	0	0%	0	0%	0
Chambers Work									
CCA - Advices	1	33%	2	50%	0	0%	2	33%	5
High Court - Advices	0	0%	0	0%	0	0%	0	0%	0
Court of Appeal - Advices	0	0%	0	0%	0	0%	0	0%	0
Grand Total	3	100%	4	100%	5	100%	6	100%	18

LAC Service Level Agreement - Statistics
From: 01 Jul 2014 to 30 Jun 2015

Other Activities	September Quarter	December Quarter	March Quarter	June Quarter	Total
Non Court Work	12	15	9	8	44
Telephone Advices	94	63	59	53	269

LAC Service Level Agreement - Statistics

From: 01 Jul 2014 to 30 Jun 2015

Legal Aid Commission NSW (LAC) and Aboriginal Legal Services (ALS)

	ALS	LAC	LAC/PRIV	CLC	Crown Solicitors
Children's Court	2	2	6		
Coroner's Court		2			
Local Court	8	42	14		
Drug Court		4			
District Court	45	138	187		
State Parole Authority					
Supreme Court	11	46	19		
Mental Health Review Tribunal		1			
Total	66	235	226	0	0
Grand Total	527				

	ALS	LAC	LAC/PRIV	CLC	Crown Solicitors
CCA Advices	16	67	39		
Court of Appeal Advices		1			
High Court Advices		7	1		
CCA Appeals	5	22	10		
Court of Appeal Appeals	1	1	1		
High Court Appeals		5			
Crown Appeals	2	13	2		
Total	24	116	53	0	0
Grand Total	193				

Commonwealth matters	ALS	LAC	LAC/PRIV	CLC	Crown Solicitors
Children's Court					
Coroner's Court					
Local Court					
Drug Court					
District Court		5	6		
State Parole Authority					
Supreme Court		1			
Mental Health Review Tribunal					
CCA Advices		2	3		
Court of Appeal Advices					
High Court Advices					
CCA Appeals		1			
Court of Appeal Appeals					
High Court Appeals					
Crown Appeals					
Total	0	9	9	0	0
Grand Total	18				

Grand Total	738
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LAC Service Level Agreement - Statistics

From: 01 Jul 2014 to 30 Jun 2015

Country Court matters

	ChC	CC	LC	DC	SC	Advices	Appeals
Albury			2	3			
Armidale					1		
Batemans Bay			1				
Bathurst			3	2			
Bega				13			
Bourke				1			
Broadmeadow	1						
Broken Hill				8	2		
Casino							
Cessnock							
Coffs Harbour				1	5		
Coonamble							
Dubbo			2	9			
East Maitland							
Gosford			3	2			
Goulburn			1		2	1	
Grafton							
Griffith			1	8	1		
Gunnedah							
Inverell							
Kempsey							
Lismore			3	40			
Moree							
Moruya							
Mudgee			1				
Muswellbrook							
Narooma			1				
Newcastle			8	99	3	1	
Nowra	1			3			
Nyngan							
Orange							
Parkes							
Port Kembla				3			
Port Macquarie			1	27			
Queanbeyan			1	16			
Singleton							
Tamworth	1		9	17		4	
Taree	3		1	17		1	
Toronto							
Tumut							
Tweed Heads							
Wagga Wagga	1		2	20		2	
Wollongong				2			
Wyong	1		1				
Total	8	0	41	291	14	9	0

COURTS SERVICED BY PUBLIC DEFENDERS 2015-2016

CITY

SYDNEY	FULL TIME	47 WEEKS.....	NM, EO + All
SYDNEY ROLLING LIST	FULL TIME	47 WEEKS.....	RW, KS
CAMPBELLTOWN.....	FULL TIME (2 COURTS)	43 WEEKS	
PARRAMATTA	FULL TIME (8 COURTS).....	43 WEEKS	BH, AW
PENRITH.....	FULL TIME (1 COURT).....	3 WEEKS	

COUNTRY WITH RESIDENT PD

ALBURY	12 WEEKS	MK
	24/08/15 - 04/09/15	
	28/09/15 - 09/10/15	
	09/11/15 - 20/11/15	
	29/02/16 - 11/03/16	
	11/04/16 - 22/04/16	
	16/05/16 - 27/05/16	
BATHURST	12 WEEKS	IN
	31/08/15 - 11/09/15	
	12/10/15 - 23/10/15	
	02/12/15 - 18/12/15	
	01/02/16 - 12/02/16	
	04/04/16 - 15/04/16	
	13/06/16 - 24/06/16	
BEGA	8 WEEKS	
	10/08/15 - 21/8/15	
	02/11/15 - 13/11/15	
	15/02/16 - 26/02/16	
	02/05/16 - 13/05/16	
BOURKE	4 WEEKS	IN
	23/11/15 - 04/12/15	
	23/05/16 - 03/06/16	
BROKEN HILL	8 WEEKS	IN
	10/08/15 - 21/08/15	
	26/10/15 - 06/11/15	
	07/03/16 - 18/03/16	
	13/06/16 - 24/06/16	
COONAMBLE	2 WEEKS	IN
	09/11/15 - 13/11/15	
	09/05/16 - 13/05/16	
DUBBO.....	40 WEEKS	IN
	20/07/15 - 21/08/15	
	31/08/15 - 13/11/15	
	23/11/15 - 18/12/15	
	01/02/16 - 22/04/16	
	02/05/16 - 24/06/16	
GOSFORD.....	43 WEEKS	JF
	FULL TIME (1 & 2 COURTS)	

GRIFFITH	14 WEEKS	MK/EW*
	10/08/15 – 21/08/15	
	05/10/15 – 16/10/15	
	16/11/15 – 04/12/15	
	15/02/16 – 04/03/16	
	02/05/16 – 13/05/16	
	30/05/16 – 10/06/16	
LISMORE	43 WEEKS	JW
	FULL TIME (1 COURT)	
NEWCASTLE	43 WEEKS	JF & PK
	FULL TIME (1 & 2 COURTS)	
NOWRA.....	18 WEEKS.....	PP
	20/07/15 – 07/08/15	
	07/09/15 – 18/09/15	
	19/10/15 – 30/10/15	
	07/12/15 – 18/12/15	
	01/02/16 – 19/02/16	
	14/03/16 – 25/03/16	
	16/05/16 – 27/05/16	
	13/06/16 – 24/06/16	
ORANGE	6 WEEKS.....	IN
	27/07/15 – 07/08/15	
	09/11/15 – 20/11/15	
	29/02/16 – 11/03/16	
PARKES.....	4 WEEKS.....	IN
	24/08/15 – 04/09/15	
	22/02/16 – 04/03/16	
PORT MACQUARIE & QUEANBEYAN	8 WEEKS.....	PW*
	14/09/15 – 25/09/15 PW	
	30/11/15 – 11/12/15	
	29/02/16 – 11/03/16	
	30/05/16 – 10/06/16	
TAMWORTH	14 WEEKS.....	
	20/07/15 – 07/08/15	
	21/09/15 – 02/10/15	
	30/11/15 – 11/12/15	
	15/02/16 – 04/03/16	
	18/04/16 – 29/04/16	
	30/05/16 – 10/06/16	
TAREE & WAGGA WAGGA.....	21 WEEKS.....	MK/EW*
	20/07/15 – 07/08/15	
	07/09/15 – 25/09/15	
	19/10/15 – 06/11/15	
	30/11/15 – 18/12/15	
	01/02/16 – 19/02/16	
	07/03/16 – 25/03/16	
	18/04/16 – 29/04/16	
	06/06/16 – 24/06/16	
WOLLONGONG	43 WEEKS	PP
	FULL TIME (1 & 2 COURTS)	

COUNTRY

ARMIDALE	14 WEEKS	
	10/08/15 – 28/08/15	
	05/10/15 – 16/10/15	
	16/11/15 – 27/11/15	
	22/02/16 – 04/03/16	
	04/04/16 – 15/04/16	
	23/05/16 – 10/06/16	
COFFS HARBOUR	19 WEEKS	
	20/07/15 – 07/08/15	
	21/09/15 – 02/10/15	
	19/10/15 - 06/11/15	
	30/11/15 – 18/12/15	
	01/02/16 – 19/02/16	
	07/03/16 – 18/03/16	
	09/05/16 – 20/05/16	
	13/06/16 – 24/06/16	
GOULBURN	8 WEEKS	
	24/08/15 – 04/09/15	
	16/11/15 – 27/11/15	
	22/02/16 – 04/03/16	
	09/05/16 – 20/05/16	
GRAFTON	6 WEEKS	
	31/08/15 – 18/09/15	
	18/04/16 – 18/03/16	
MOREE.....	4 WEEKS	
	12/10/15 – 23/10/15	
	07/03/16 – 18/03/16	
PORT MACQUARIE	26 WEEKSAE
	03/08/15 – 21/08/15	
	14/09/15 – 25/09/15	
	05/10/15 – 16/10/15	
	02/11/15 – 20/11/15	
	31/11/15 – 18/12/15	
	01/02/16 – 19/02/16	
	07/03/16 – 18/03/16	
	04/04/16 – 22/04/16	
	09/05/16 – 27/05/16	
	13/06/16 – 24/06/16	
TAREE	16 WEEKSAE
	20/07/15 – 31/07/15	
	31/08/15 – 18/09/15	
	09/11/15 – 27/11/15	
	22/02/16 – 11/03/16	
	25/04/16 – 06/05/16	
	23/05/16 – 10/06/16	

* Eric Wilson SC will also cover Supreme Court matters in the South West Region.

LEGEND

MARK AUSTIN	MA
CHRIS BRUCE SC	CB
ROBYN BURGESS.....	RB
HELEN COX	HC
ANTONY EVERS.....	AE
JOHN FITZPATRICK.....	JF
BRIAN HANCOCK.....	BH
MARK IERACE SC	MI
MICHAEL KING	MK
PETER KRISENTHAL.....	PK
CHRISSA LOUKAS SC.....	CL
JANET MANUELL SC.....	JM
NANCY MIKHAIEL.....	NM
IAN NASH.....	IN
ETUNC OZEN.....	EO
PETER PEARSALL	PP
BELINDA RIGG SC	BR
KARA SHEAD.....	KS
CRAIG SMITH SC	CS
JASON WATTS	JW
ANGUS WEBB.....	AW
ERIC WILSON SC	EW
RICHARD WILSON	RW
PAUL WINCH	PW
PHILIP YOUNG SC	PY